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To: All Members of the Council
Chief Executive

Please ask for Martin Elliott

Direct Line 01246 345236

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Our Ref
Your Ref

Dear Councillor,

Record of Decision taken by Cabinet - 21 February, 2017

At a meeting of the Cabinet held on 21 February, 2017, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 26 February, 2017.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 26 FEBRUARY, 2017 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

5. 2017/18 Budget and Medium Term Financial Plan

***RESOLVED -**

That it be recommended to Full Council that:

1. That the revised budget for 2016/17 be approved.
2. The Local Government Finance Settlement be noted.
3. The Collection Fund and the Tax Base forecasts be noted.
4. The Portfolio budgets and the overall revenue budget summary for 2017/18 be approved.
5. That authority be delegated to the Director of Finance and Resources in consultation with the Leader, Deputy Leader and Chief Executive to review what is required to ensure that the council makes best use of the flexibility available to use capital receipts for revenue purposes where such investment will lead to budget savings.
6. The budget forecasts for 2017/18 and the medium term, as well as the strategy for addressing the projected deficits be noted.
7. That the growth request of £100k for an HS2 project officer, to be funded from the Service Improvement Reserve be approved.
8. The estimates of reserves including:
 - i. maintaining the General Working Balance at £1.5m;
 - ii. transferring from the Crematorium Capital Improvement and Revenue Reserves (subject to Chesterfield and District Joint Crematorium Committee approval), £200,000 to a new Northern Gateway reserve to support underwriting the Jomast Coop development and £250,000 into the Business Rate Risk Reserve;
 - iii. Using £467,302 of Insurance Reserve surplus funds by retaining in the Insurance Reserve £60,000 to cover

insurance excesses and self-insurance charges, transferring £407,302 to the General Fund to reduce General Fund contributions into reserves in order to support the budget position by £150,000 in both 2017/18 and 2018/19, and by £107,000 in 2019/20.

be approved.

9. The budget risks and sensitivity analysis be noted.
10. The recommended £5 increase in Council Tax for 2017/18 be approved.
11. The 2017/18 Council Tax Requirement and financing be approved.
12. The Director of Finance and Resources assurances be noted.

REASON FOR DECISIONS

In order to meet the statutory requirements relating to setting a budget and the council tax.

6. Capital Strategy and General Fund Capital Programme

***RESOLVED -**

That it be recommended to Full Council that:

1. The Capital Strategy be approved.
2. The updated General Fund Capital Programme expenditure and financing be approved.
3. The new Capital Programme schemes, as outlined in paragraph 8.3 of the Director of Finance and Resources report be noted, with their approval subject to satisfactory business cases being made and subsequent Cabinet and/or Council agreement.
4. The prioritised list of “waiting list” Capital Programme, as outlined in paragraph 8.4 of the Director of Finance and Resources report, be noted.

REASON FOR DECISIONS

To update the Council's General Fund Capital Programme and ensure that it is affordable and deliverable over the medium term.

7. Chesterfield Borough Council's Council Plan 2017/18 Update

***RESOLVED -**

That it be recommended to Full Council that:

1. The Council Plan 2015-2019, updated for 2017/18, be adopted as the council's strategic framework to measure our sustained high performance against key aims and objectives and to prioritise resources.
2. The Deputy Leader be delegated authority to approve any minor drafting changes that may be required in order to improve the readability of the plan.

REASON FOR DECISIONS

To provide the Council with a clear statement of its strategic priorities for 2015-2019 and a framework within which decisions can be made about the allocation of resources

8. Community Infrastructure Levy interim progress report and Payment in Kind policy

***RESOLVED –**

That it be recommended to Full Council that:

1. That the performance of the Community Infrastructure Levy during the first 9 months of its implementation be noted.
2. That the Community Infrastructure Levy 'Payment in Kind' policy, as set out in the officer's report be approved.

REASON FOR DECISIONS

To allow the council the discretion to accept “Payment in Kind” where the council, and the person/developer liable for the CIL wish land and/or infrastructure to be provided, instead of money, to satisfy a CIL charge.

9. Senior Pay Policy Statement 2017/18

***RESOLVED –**

That it be recommended to Full Council that the revised Senior Pay Policy Statement be approved.

REASON FOR DECISION

To meet the requirements of the Localism Act 2011 by publishing the policy by 31 March 2017.

10. Housing Revenue Account Budget 2017/18 to 2021/22

***RESOLVED -**

1. That the probable outturn for the current financial year be noted.
2. That the draft estimates for 2017/18 and future years be noted.
3. That the “Growth Items” at Annexe 6 of Appendix A of the officers’ report be approved.

REASONS FOR DECISIONS

To enable the Council to set the Housing Revenue Account budget for 2017/18.

To continue with the financial strategy set out in the Housing Revenue Account Business Plan and self-financing debt settlement arrangements.

11. Housing Capital Programme: New Programme for 2017/18 through to 2021/22

***RESOLVED -**

That it be recommended to Full Council that:

1. The Housing (Public Sector) Capital Programme for 2017/18 be approved, and its procurement, as necessary, be authorised.
2. The Housing (Public Sector) Capital Programmes for 2018/19 through to 2021/22 be provisionally approved.
3. The Operational Services Division share of the approved 2017/18 Programme be approved.
4. The Housing Manager be delegated authority to transfer funds between programme heads and budgets in order to effectively and efficiently manage the Capital Programme.

REASONS FOR DECISIONS

To ensure that the council is able to meet its 'Decent Homes Standard' targets in line with the Council's Vision and Corporate Plan.

To ensure that the condition of the Public Sector housing stock and its environment is maintained and improved.

To contribute to the aims of the Borough Housing Strategy and to deliver the HRA Business Plan.

12. Housing Repairs Budget 2017/18

***RESOLVED –**

1. That the Housing Repairs Budget of £8,691,000 for 2017/18, as set out at appendix 1 of the officer's report be approved.
2. That the Housing Repairs Budget for 2018/19 and 2019/20 be decreased by £500,000 in each financial year, after which it will be set in accordance with the increase in the annual rate of inflation, as measured by the consumer price index (CPI).
3. That the Commercial Services Manager be delegated authority to transfer funds between responsive repairs budget heads in order to effectively manage and respond to fluctuations in tenant-led or weather dependent repairs.

REASONS FOR DECISIONS

To permit required maintenance of the Housing Stock.

To contribute to the delivery of a balanced and sustainable Housing Revenue Account, which is self-financing in the longer term.

To support working with tenants through the Customer Engagement Strategy.

To support the Council's Vision and priorities within the Council Plan.

14. Plot Garage Site Review and Recommendations

***RESOLVED –**

1. That the strategic approach to the rationalisation of the council's plot garage sites, as detailed in the officer's report be approved.
2. That the Housing Manager be authorised to begin a programme of closure, refurbishment and disposal of Housing Revenue Account plot garage sites.
3. That the Housing Manager, in consultation with the Property, Procurement and Contracts Law Manager, be delegated authority to begin a programme of closure, refurbishment and disposal of General Fund plot garage sites.
4. That the Housing Manager be delegated authority to amend the plot garage site option report recommendations, in consultation with relevant Cabinet members, as the process of closure, refurbishment and disposal of plot garage sites progresses.

REASON FOR DECISIONS

To meet the councils priority 'to improve the quality of life for local people' and objective 5 'To increase the supply and quality of housing in Chesterfield Borough to meet current and future needs'.

15. Trade Waste and Miscellaneous Fees and Charges

***RESOLVED –**

That the revised charges for trade waste and other miscellaneous environmental fees for 2017/18, as detailed in the officer's report, be approved and implemented.

REASON FOR DECISION

To set the Council's trade waste charges and other miscellaneous environmental fees for the financial year 2017/18 in accordance with the Council's Budget strategy.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer